

ANNEX A to VSHSL Constitution

Girls Division Operating Manual

The following rules are specific to the VSHSL Girls Division and can be amended at any general meeting with a simple majority vote but at no time can they change School Sport Nova Scotia (SSNS) or Hockey Nova Scotia (HNS) rules.

Executive

1. Vice President Girls is overall in charge and responsible for the Girls Division. They will chair any Division specific meeting and shall coordinate and oversee the running of the Division.
2. A Secretary, Statistician, and Scheduler may be appointed to help with the administration of the Division, but do not vote on any Division issues.
3. Voting - Each team has one vote in deciding any item or topic, the Vice President will break any tie.

Dispute Resolution/Protests

If during the year a team or teams have a dispute or concern, it should be brought to the attention of the Vice President who will decide if further action is required. If it is an issue that has impact on all teams, a Division vote can be called. If it only involves one or two teams, the Vice President can try to resolve it locally. If necessary, the Vice President will bring the issue to the League Executive for discussion and resolution.

Games

1. Start of Season - Season play may not begin until the date approved by SSNS.
2. Game Admission - it is up to each team to decide if they wish to charge admission. Admission should be no more than \$5.00 for adults and those under 12 years of age should be admitted free of charge.

Clock

1. All games will be three (3) fifteen (15) minute stop time periods.
2. After a spread of five (5) goals between teams at any time in the third period, the clock will go straight time. If the goal spread becomes four (4) or less, the clock will revert to stop time on one (1) occasion. Subsequent five goal spreads will require running time for the duration of the game.
3. During running time, penalty assessment will be as follows: two (2) minute penalties during stop time will be assessed as three (3) minutes running time penalties; five (5) minute stop time penalties will be assessed as seven (7) minute running time penalties; and ten (10) minute stop time penalties will be assessed as ten (10) minute running time penalties.

Overtime

1. There is no overtime play in Girls Division regular season games.
2. Ties are recorded in team and individual statistics.
3. Overtime in League (Girls Division) Championships and Regionals will be played according to School Sport Nova Scotia regulation *21.7.3 Hockey Game Tie Break* - SSNS Championships.

Minor Officials

The home team must provide capable and impartial minor officials who are responsible for the clock and the game record. Minor officials must sign the game sheet at game completion.

Time Outs

1. Each team is permitted one thirty (30) second timeout per game.
2. The Referee will be given the authority to call a thirty (30) second timeout if they feel that a team or the game is getting out of control or deteriorating. If this occurs, the referee shall advise the Coaches to get their teams under control.

Contact with Goalie

After the whistle, if an opposing player, in the opinion of the Referee, purposely comes in contact with the goalie's body, stick, or sprays snow on same, the faceoff is to be moved outside the blue line.

Faceoff in Offending Team's² Zone

When a penalty occurs, the resulting faceoff will take place in the offending team's zone.

Game Forfeiture

1. The team that forfeits a game pays the costs of ice rental and officials.
2. A forfeit is recorded as a 5-0 loss for the team that cancelled.

Number of Players

1. Teams should plan to play if they have 7 skaters and a player that can play nets or a goalie.
2. Each team can dress 20 players provided 2 are goaltenders; if one goaltender is dressed the maximum number dressed is 19. Female teams must begin the SSNS tournament with a minimum of ten (10) skaters and one (1) goaltender (see 21.7 *SSNS Specific Rules*, 25.7.1 *Team Rosters*).

Rescheduling Games

If a team is unable to ice a team (see **Number of Players**), the home team will offer three (3) reasonable rescheduling options. The visiting team will select one of the three options. If the visiting team feels the options are not reasonable, they may appeal to the Vice President.

First Aid

Teams must make every effort to ensure appropriately trained first aid personnel are at each game.

Pucks

1. The home team will make every effort to provide frozen pucks for all games.
2. The home team will supply at least twenty (20) regulation practice pucks for the visiting team's warn-up.

Incident Reports

It is the responsibility of the game Referee to complete an incident report, if warranted, and forward it to the League Disciplinarian. See Article 9 - Discipline and Suspensions in the League Constitution.

Jerseys

Home teams must resolve problems associated with jersey colours.

League (Girls Division) Awards

1. Where applicable, voting by secret ballot takes place at the End of Year meeting held the first week in March. One vote per team.
2. Each team will have the opportunity to speak to the merits of their nominee(s) to assist in decision making.
3. League (Girls Division) awards are as follows:
 - Coach of the Year
 - Nominated by Coaches and League Executive
 - Selected by secret ballot
 - League (Girls Division) Most Valuable Player
 - Nominated by Coaches
 - Based on community involvement, athletic ability, sportsmanship, and academic achievement
 - Selected by secret ballot
 - Becky Cleveland Award of Excellence
 - Nominated by Coaches
 - Application form must be completed
 - Based upon the player's involvement in the following areas: contribution to team, scholastic achievement, extra-curricular participation, and volunteer activities
 - Selected by a committee determined by the League Executive
 - Least Penalized Team
 - Determined from League (Girls Division) statistics
 - Rookie of the Year
 - Nominated by Coaches
 - Selected by secret ballot
 - Peter Connell Memorial Award
 - Winner of the League (Girls Division) championship
 - League (Girls Division) Scoring Award
 - Determined from the League (Girls Division) statistics - points not goals
 - Goaltender Award
 - Nominated by Coaches
 - Selected by secret ballot

League (Girls Division) Championships

1. A player must have taken part in a minimum of five (5) regular season League (Girls Division) games to take part in League (Girls Division) championship play.
2. Play downs will involve the top four (4) teams. The team in first will play the team in fourth (1 vs 4), the second-place team will play the third-place team (2 vs 3). The winners of these two games will then play for the League (Girls Division) championship. The costs will be shared evenly amongst participants.

National Anthem

The National Anthem may be played before games at the discretion of the home team.

Officials

A three-person system, an experienced official and two others, will be employed for Girls Division games.

Security

Security will be the responsibility of the home team.

Score Sheets

Score sheets are provided by the VSHL and are the responsibility of the home team. Score sheets must be legible with all categories completed.

Statistics

A copy of the game summary must be forwarded to the Girls Division Statistician as soon after game completion as possible. The simplest method is to send a picture of the game sheet as soon as you can, preferably within twenty-four (24) hours of game completion. Individual player statistics will be tracked and determined through the website. Team Managers/Coaches are asked to check goalie statistics before submitting game sheets to make sure they have been entered properly.

All-Star Game

Each Coach will select their team all stars and forward the names to the Vice President prior to the December school break. Depending on the number of teams in the Girls Division, each team will be able to select 4 (if an eight-team Division) or 5 (if a six-team Division) all-star skaters. If there are an odd number of teams in the Division, the last-place team will submit 4 names, and these players will be split equally between the east and west teams. The maximum number of players will be twenty (including goaltenders) per all-star team.

Each team may submit the name of one goalie. If three goalie names are submitted, then each goalie will play for a full period of hockey. If less than three names are submitted, then these players will share the game.